

**The United Graduate School of Agricultural Sciences, Iwate University**  
**Application Guidelines for the University of Saskatchewan, Canada**  
**Research Internship Program 2025**

**I . Objectives of the University of Saskatchewan Research Internship Program**

The purpose of this program is to broaden the knowledge of one's own research and contribute to the improvement of scientific English by exposing students to research conducted at foreign universities.

**II . Program Overview**

1. Place: College of Agriculture and Bioresources, University of Saskatchewan (USask)  
 (Saskatoon, Saskatchewan, Canada) University website: <https://agbio.usask.ca/>
2. Research field: Agricultural Biology/ Agricultural Economics/ Agronomy/ Animal Science/  
 Applied Plant Ecology/ Crop Science/ Environmental Science/  
 Food and Bioproduct Sciences/ Horticulture Science/ Soil Science

\* Please refer to the following URL for researcher information.

<https://agbio.usask.ca/index.php?mact=StaffListing,cntnt01,listdepts,0&cntnt01returnid=2609>

<https://agbio.usask.ca/faculty-and-staff/all-faculty-and-staff.php>

3. Internship period: June to July 2025 (planned)
4. Internship duration: Approximately 4 weeks
5. Number of participants: Approximately two students \* Subject to change.
6. Accommodation: University of Saskatchewan students dormitory
7. Credits: 2 credits will be awarded as a "Research Internship".

**III. Recruitment and Selection Schedule**

The selection process will be carried out according to the following schedule:

Item	Tentative Dates
Briefing Session	Tuesday, October 1, 2024, 13:00-15:00 (Online) Includes a report session by students participated in 2024.
Application deadline	Tuesday, November 5, 2024, 17:00
Deadline for Recommendation letter	Wednesday, November 13, 2024 After you submit your application documents, the UGAS will ask your supervisor to prepare the recommendation letter.
Notification of document review results	We will conduct a document screening. All applicants will be notified about the results of the screening by Wednesday, December 4, 2024.
Interview	Wednesday, December 11, 2024, Afternoon (about 20 minutes per person) An interview will be conducted only for those who pass the document screening level.
Notification of final results	Wednesday, December 25, 2024 Both the applicant and his/her supervisor will be notified by email.

#### **IV. Eligibility Requirements**

All students enrolled in the United Graduate School of Agricultural Sciences, Iwate University, must meet all of the requirements listed in (1) ~ (10) below.

- (1) Applicants must be suitable as a student of UGAS who have the motivation and outstanding ability to become a great researcher in the future.
- (2) Those who have obtained permission to apply after consultation with their supervisor. (3) Those who have sufficient English language skills to complete the internship successfully.
- (4) Those who can perform the internship activities at the respective host laboratory.
- (5) Those who can devote themselves to carrying out study and research activities in the host laboratory during the internship.
- (6) Participation in this program will not interfere with their studies or research activities and will not delay the completion of their degree.
- (7) If a student is selected to be dispatched to the USask, the student's supervisor must have a preliminary meeting with the USask's host professor regarding the research internship. (It is desirable to develop joint research collaboration between laboratories in the future.)
- (8) Those who are willing to share their experience and results obtained through the internship to his/her laboratory as well as to the UGAS and who will cooperate with various public relations and surveys requested by UGAS.
- (9) Applicants must have a credit card in their own name which is necessary to complete the various payments online.
- (10) Those who can obtain the necessary visa before the start of the program.

#### **V. Number of students to be dispatched**

We plan to dispatch about two students. (The number of participants is subject to change. In addition, as a result of the selection, there may be no dispatchers) .

Enthusiasm for the program, English proficiency, status of the host institution, overseas experience, and the possibility of developing joint research will be taken into account in the selection process.

#### **VI. Details of Financial Support**

Round-trip travel expenses from the constituent university to the University of Saskatchewan (land transportation within Japan) and accommodation costs (actual cost of the university dormitory) will be covered in full by the UGAS. Food and other living expenses will be borne by the student.

Round-trip airfare will be arranged by the UGAS, but land transportation within Japan will be booked by the students. Travel expenses will be transferred from the UGAS to the student's bank account before departure.

The dormitory will be booked by students based on instructions from USask staff. Regarding dormitory fees, as soon as a payment receipt is issued, the actual cost will be remitted to the traveler by bank transfer.

A credit card in your name will be required to pay dormitory fees and other expenses, so if you do not already have one, please start applying for a credit card by the time you apply.

## **VII. How to Apply**

Please fill out the attached application form in English and submit it to the UGAS Office (rendai@iwate-u.ac.jp) by Tuesday, November 5, 2024, 17:00 hrs. Please include your supervisor in the CC.

If you have an inconvenient schedule (only for unmovable reasons such as attending lectures or academic conferences, etc.) at the scheduled time of dispatch in (II.-3 and 4) above, please contact the UGAS Office by e-mail at the time of application.

There are cases where the researcher you wish to accept may not be able to meet your request due to the circumstances of the other party, so please list multiple possible professors. In addition, it may be possible to be accepted by a researcher other than the Faculty of Agriculture and Bioresources, so please refer to information on researchers from other faculties as well.

## **VIII. Screening Procedure**

### **1. Document screening**

A document screening will be conducted based on the application documents. The results of the document screening will be notified to all applicants via email by Wednesday, December 4, 2024.

### **2. Interview**

Only those who pass the document screening will be interviewed online (approximately 20 minutes per person). Details of the interview screening schedule will be notified along with the results of the document screening.

The interview will consist of a presentation and a question-and-answer session. Presentations should be created using Microsoft PowerPoint and should be no longer than 10 minutes. **The content of the presentation should include 1) Self-introduction, 2) Introduction to UGAS and your affiliated university, and 3) Your doctoral research.** The content of this presentation will be shared with the host laboratory to determine the specific demonstrations and activities you will undertake during your internship at USask.

### **3. Results**

The results of the interview will be sent to all applicants and their respective supervisors via email on Wednesday, December 25, 2024.

### **4. Cancellation of acceptance**

If a student who has been accepted as a dispatch student falls under any of the following items, his/her acceptance as a dispatch student may be revoked. If travel expenses have already been paid, they may need to be refunded in full or partially.

- (1) When the student no longer meets the requirements listed in IV.
- (2) When false information is found in the application documents (including cases where it is found that the contents of other applicants, including those in the past, have been copied and pasted).
- (3) When the student has neglected his/her responsibilities as an intern student and is deemed by the UGAS to be unsuitable as an exchange student.
- (4) Any other reason not listed above that is deemed appropriate to cancel the dispatch.

## **IX. Where to submit application documents and for inquiries**

If you have any questions about applying for this program or have any other related questions, please email us at:

The United Graduate School of Agricultural Sciences, Iwate University Office

Email: [rendai@iwate-u.ac.jp](mailto:rendai@iwate-u.ac.jp)